Permit #F00157108
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00157108 **Type of Permit:** FILMING **Release Date:** 10/11/2019

Production Company	LOYOLA MARYMOUNT UNIVERSITY
Insured Company Name	LOYOLA MARYMOUNT UNIVERSITY
Contact Phone No. 1	310-338-2700
Contact Phone No. 2	
Fax	
Address	One LMU DR Los Angeles, California 90045
Production Title	GINSENG SOUP-ID-964-568-729-PR-03-19-600-13136
Type of Production	Student

Producer	Anthony Ertle
Director	Hui Zhang
1st AD	Anthony Ertle
Production Manager	Anthony Ertle
FilmL.A. Coordinator	Ramona Jones
Location Manager	Anthony Ertle
Primary Phone	Mobile - 440-799-2023
Secondary Phone	
Location Assistant	Anthony Ertle
Primary Phone	Mobile - 440-799-2023
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00

Total Permit Fee $26.00

Number of Locations 1

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Summary Information — Location

Permit Number F00157108
Production Company LOYOLA MARYMOUNT UNIVERSITY
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Production Title GINSENG SOUP-ID-964-568-729-PR...

Location Manager Anthony Ertle
Primary Phone Mobile - 440-799-2023
Secondary Phone

Location Address 7000 W Manchester Ave, Los Angeles, CA, 90045

Location Name WESTCHESTER PARK

Location Type Park

Film Dates 10/13/2019 - 10/13/2019 15:00 - 22:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with pedestrian traffic
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document GUIDELINES - 66866.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	3
Generator	1

Personnel on Location

Type	Quantity
Cast	4
Crew	9

Filming Activities Camera on sticks; Exterior Dialogue; Exterior establishing shots; Handheld equipment; PARK # 66866 ; All activity to take place on park property. ;

Jurisdiction **Political:** Los Angeles City - Council District 11 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 702 **Grid:** E3

Approvals LOS ANGELES CITY POLICE DEPARTMENT — Irene Martinez
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Crystal Castellanos

Coordinator Note No Park Monitor required.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

WESTCHESTER PARK

- Ok for to film at WESTCHESTER students on 7/16/19 (see plot plan).
- OK to have 5 cars.
- Ok to have free standing lights, table catering.
- Students must have 10 people or less.
- No catering onsite.
- Ok to have cameras.
- Must not block equestrian trails.
- **Fire extinguisher required for generators on site.**
- Use of City utilities (water and electricity) is $75 per use, per day. **The company will be invoiced by the Park Film Office once filming is complete.**
- Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- No simulated sex allowed on Park property.
- No nudity allowed on Park property.
- Ok to do two-minute pedestrian control while cameras are rolling.
- Not allowed to film any patron unless given permission with written consent.
- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**

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- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- No Smoking unless in designated area.
- No smoking on trails.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

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